Using Data to Inform Business Practices

Write a brief intro sentence or two. Reflect on all the data you currently collect in your family child care program (e.g., attendance records, hours worked in the home, meals and snacks served, developmental screenings) and other data you might consider collecting. List examples of current and future data collection below and how that information can inform or support your business practices.

Current and/or Future Data	How the Data Inform or Support Business Practices
Example: ▪ Attendance records	Example: ▪ Data about the number of children who are home sick at similar times may indicate there is an illness circulating and stronger health and safety precautions are needed to help slow the spread. ▪ Data about the total number of months a child was cared for can be shared with families as a part of an end-of-the-year statement. ▪ Data from sign-in and sign-out sheets that note the times children are dropped-off or picked-up provides information about charging any necessary late fees or extended care fees. ▪ Data from sign-in and -out sheets document when the home was used to care for children and provide part of the hours needed to accurately calculate your time-space percentage for taxes.

Kelton, R. (2022). *Using data to inform business practices*. McCormick Center for Early Childhood Leadership, National Louis University.